



Monthly Preventive Maintenance Agreement

Includes:

1. Manufacturer supplied free operating system and antivirus updates applied to computers.
2. Deletion of temporary files, spyware and adware.
3. Verification of backup.
4. Overall system evaluation, including but not limited to processor speed, memory, hard drive free space, software versions.
5. Server software updates will be applied every six months at a minimum due to the down time required to apply these updates.

Benefits:

Optimize pc and network performance by potentially eliminating down time and costly service calls. Reduce the risk of virus, spyware and adware infection due to out of date virus software and definitions. Can help stop devastating loss by combining both prevention and ensuring recovery and failsafe options like backups are working properly.

The above procedures and benefits are preventive maintenance and not a guarantee against down time and or data loss. While every step will be taken to greatly reduce the risk of data loss, Comtek will not be held responsible before, during or after service for any loss of data or down time.

Monthly Investment:

Quarterly Investment:

1 – 3 Computers and servers	\$95 per month	\$190 per quarter
4 – 9 Computers and servers	\$165 per month	\$315 per quarter
10 – 14 Computers and servers	\$205 per month	\$385 per quarter
15 – 19 Computers and servers	\$275 per month	\$525 per quarter

A onetime cleanup is at our regular hourly rate. Companies that have more than 20 computers are encouraged to call to discuss pricing. Companies must have high speed internet access. If you have dial-up or no internet services please call for additional options and pricing. Services will be scheduled once a month or once per quarter depending on your selection. Preventative maintenance is available remotely by request to be less intrusive to ongoing daily activities in your offices. *Any additional services are not covered under this agreement and will be billed at the normal hourly rate of \$115.50.* The contract prices will be valid for one full year and will be billed monthly/quarterly.

I agree to the above terms and conditions and authorize Comtek to schedule service:

Company: _____

Authorized Signature: _____ **Date:** _____